



## Expression of Interest

### Pre-conference courses for G-I-N & JBI 2019, Adelaide

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The G-I-N & JBI 2019 conference committee is now seeking Expressions of Interest from suitably qualified G-I-N members, JBI Collaborating Entities or other associated/affiliated groups such as the G-I-N partners to deliver pre-conference courses at the G-I-N & JBI 2019 conference, which will be held in Adelaide from 30 October – 2 November 2019. All courses will take place on Wednesday 30th October 2019 at the Adelaide International Convention Centre.

The theme of the 2019 conference is: **“Trustworthy evidence for questions that matter. The value of guidelines in 21st Century healthcare.”**

We are seeking to offer 5 full day courses which will provide learning and development opportunities to our delegates in line with G-I-N’s or JBI’s overall purpose, as well as the vision for this joint conference, thus potentially being related to the conference theme. Depending on the proposals received, we may consider 2 x half-day courses, but only for local presenters, as there would be no option of having airfares reimbursed for courses less than a full day.

#### How to apply

Please submit a comprehensive written proposal to Allison Smith at [comms@g-i-n.net](mailto:comms@g-i-n.net) outlining the following information:

- Aims and objectives of the course
- How does the course relate to the vision and purpose of G-I-N/JBI and/or the conference theme?
- Detailed programme and timetable, including overall length of course
- Names, pictures and bios of the workshop facilitators (these will be used on the conference website to advertise the course if selected)
- Target audience, including maximum number of participants
- Proposed teaching methods
- Resources required to be sourced by G-I-N at the venue, such as room size, internet access, materials and equipment
- Proposed advertising/marketing by the facilitators
- Anticipated travel costs

You will be notified of the result of your proposal in accordance with the timetable below. For the full policy, please see [here](#).

#### Reimbursement for course facilitators

Facilitators will be reimbursed their economy airfare and one nights’ accommodation (amount agreed in advance) at the rate of one reimbursement per fifteen delegates. Conference registration is not included in the reimbursement, but is negotiable in lieu of travel for local course leaders.

#### Timescales

Deadline for proposals: noon, Tuesday 12<sup>th</sup> February 2019

Notification of acceptance and formal agreement of terms: Thursday 28th February 2019

Course information on conference website: Monday 4<sup>th</sup> March 2019

Call for course registrations by e-zine – March 2019